

# Importing user marks into the Marks palette

The Pandora software accepts only PDF mark files.

**Note:** Pandora will not import PDF mark files in the Device RGB color space, and will convert separations in PDF mark files in the Device Gray color space to separation black.

Within the `User` folder, you can create a subfolder organization for your marks, or you can keep them together.

1. In Macintosh Finder or Windows Explorer, add a new folder inside the `User` folder, and name it.
2. Copy any custom mark file into the new folder `Pandoraversion\Marks\Userfolder name` or import them later.  
When you add user marks to the software, you can add the files by copying the new mark files into the folder of user marks or by importing them directly into the **Marks** palette.
3. If the **Marks** palette is not currently displayed, select **Window > Show Marks Palette**.
4. On the **Marks** palette, click the option arrow, and select **Import**.
5. In the Import Mark dialog box, browse to the location of the mark file, select the file, and click **Open** (Macintosh) or **Import** (Windows).  
You can import the mark from a local or shared volume.

The mark is imported into the folder that is currently selected on the **Marks** palette.